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| **Person Served Name:**  | **Person Served DOB:** Enter Date of Birth |
| **Person Served Address:** Enter Address | **Person Served Phone:** Enter Phone |
| **Date of Referral:** Enter Date of Referral |
| **Avatar ID Number:**  |

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| **REFERRED TO** |
| **Agency Referred To:** Enter Agency Name | **Agency Contact:** Name of Agency Contact |
| **Agency Address:** Enter Agency Address | **Agency Phone:** Enter Agency Phone |
| **Reason for Referral:** Brief description for the need of referral |

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| **REFERRED BY** |
| **Agency Referred By:** Enter Agency Name | **Agency Contact:** Name of Agency Contact |
| **Agency Address:** Enter Agency Address | **Agency Phone:** Enter Agency Phone |

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| **REFERRAL CONTACT** |
| **First Contact:** Date/Time of contact attempt (xx/xx/xx @ x:xxpm) | **Second Contact:** Date/Time of contact attempt (xx/xx/xx @ x:xxpm) |
| **First Appointment Offered:** Date/Time (xx/xx/xx @ x:xxpm) | **First Appointment Accepted:** Date/Time (xx/xx/xx @ x:xxpm) |
| **Comments:** Narrative of any difficulties or inability to connect |

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| **REFERRAL OUTCOME** |
| **Date of Follow-Up:** Date of Follow-Up on Referral |
| **Follow-Up Outcome:** Narrative of Follow-Up Outcome |